



Be part of a passionate  
community of solvers

## BRIEF COMPANY DESCRIPTION

At PwC, we connect people with diverse backgrounds and skill sets to solve important problems together and lead with purpose—for our clients, our communities and for the world at large. It is no surprise therefore that 429 of 500 Fortune global companies engage with PwC.

Acceleration Centers (ACs) are PwC's diverse, global talent hubs focused on enabling growth for the organization and value creation for our clients. The PwC Advisory Acceleration Center in Bangalore is part of our Advisory business in the US. The team is focused on developing a broader portfolio with solutions for Risk Consulting, Management Consulting, Technology Consulting, Strategy Consulting, Forensics as well as vertical specific solutions.

PwC's high-performance culture is based on passion for excellence with focus on diversity and inclusion. You will collaborate with and receive support from a network of people to achieve your goals. We will also provide you with global leadership development frameworks and the latest in digital technologies to learn and excel in your career. At the core of our firm's philosophy is a simple construct: We care for our people.

Globally PwC is ranked as the 3rd most attractive employer according to Universum. Our commitment to Responsible Business Leadership, Diversity & Inclusion, work-life flexibility, career coaching and learning & development makes our firm one of the best places to work, learn and excel.

**Apply to us if you believe PwC is the place to be. Now and in the future!**

## JOB DESCRIPTION

- The role would require the individual to understand the financial concepts, apply logic and follow the procedures related to work requests from initiation through completion
- Carrying out analysis/ research activities, and necessary communication along with updating of relevant databases/systems and process documentation
- Taking responsibility for the delivery and SLA of the assigned process
- Proactively participating in team discussions, suggesting operational improvements
- Ensure those procedure manuals are regularly maintained and kept up to date
- Participate in a wide range of projects and collaborate across multiple work streams or teams; consistently demonstrating creative thinking, individual initiative and timely completion of assigned work
- Conduct thorough data analysis and interpretation to support business function.

## JOB OVERVIEW

### Responsibilities:

Associates in the Engagement Finance Support team will assist in daily billing and collections activities, ensuring accuracy and timeliness in financial operations.

Prepare draft invoices under the guidance of senior associates and managers.

- Assist in tracking overdue invoices and following up on payments.

- Support the generation of DSO reports and other financial analyses.
- Help manage WBS codes and user access.
- Provide administrative support as needed to senior team members.

**Required Knowledge and Skills:**

- Proficiency with spreadsheet software (e.g., Microsoft Excel).
- Understanding of accounting principles and financial statements.
- Familiarity with billing and invoicing processes.
- Strong attention to detail and accuracy.
- Ability to learn quickly and adapt to new tools and processes.
- Good organizational skills and ability to manage time effectively

**Professional and Educational Background:**

- Degree –BBA
- Pass out year - 2025

**Additional Information:**

- Shift timings: Normal business hours
- Line of Service: Business Services
- Designation: Apprentice
- Location: Hyderabad

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