



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	INDIAN INSTITUTE OF MANAGEMENT AND COMMERCE
Name of the head of the Institution	Sri K.RAGHU VEER
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04023231542
Mobile no.	9246292767
Registered Email	iimc1973@gmail.com
Alternate Email	iqac.iimc@gmail.com
Address	6-1-91, Adj. to Telephone Bhavan, Khairtabad
City/Town	Hyderabad
State/UT	Telangana
Pincode	500004

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Mrs. K.Swapna
Phone no/Alternate Phone no.	04023231542
Mobile no.	9948924254
Registered Email	iimc1973@gmail.com
Alternate Email	iqac.iimc@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.iimchyderabad.com/AOAR2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.iimchyderabad.com/InstitutionalCalendar2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.30	2010	04-Sep-2010	03-Sep-2015
2	B++	2.77	2017	02-May-2017	01-May-2022

6. Date of Establishment of IQAC	16-Aug-2014
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Value enhancing Course Bridge Classes	13-Aug-2019 13	39
Campus Recruitment Training	13-Aug-2019 22	308
Workshop on Patent A Pathway To Earn From Your Ideas	16-Sep-2019 1	250
Certificate Course on Digital Marketing	16-Sep-2019 25	59
Registration for NIRF Ranking	17-Sep-2019 1	1
Rain Water Harvesting	24-Dec-2019 3	1
Certificate Course on Aptitude Skill Enhancement Program	06-Jan-2020 16	53
Formation of Parent Association	14-Mar-2020 1	33
Abhyas A Training to Supporting Staff	12-Jul-2019 5	15
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Feedback collected from the stakeholders (Students, Teachers, Alumni and Parents) and analyzed.

- Abhyas - A Training programme to supporting staff

- Campus Recruitment Training (CRT)

- Registration for NIRF

- Rain Water Harvesting

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To Conduct National Seminar/Conference	2 National conferences and 1 National seminar conducted
To introduce New certificate courses	2 new certificate courses introduced
Guest Lectures and Workshops	21 Guest Lectures and 5 Workshops organized
FDPs and Student Development Programs	3 FDPs and 1 SDP conducted
Placements Internships	7 Placement drives 3 Internships conducted
Inter and Intra Collegiate Competitions	3 inter and 12 Intra college competitions conducted
International and National Observance Days	5 important international and 5 national days are observed
Outreach Programs	4 outreach and 7 service programs by NSS unit
Simulation and Capability Enhancement Programs	3 Simulation and 2 Capability Enhancement Programs organized
Extra Curricular Activities	Artitude, Arts Arena, Karasamu, Declamation Contest, Sanskrit Dinostav, Create the Creator, Sanskrit Sloka Recitation Competition, Library Celebrations

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Board of Governors	02-Nov-2019
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	23-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Institution has Management Information System (MIS) purchased from Fusil Solutions, Hyderabad. This software helps to manage various entities of the institute like Staff, Teachers, Students, Parents, and Library at ease and reduces the manual work in administration. It promotes to maintain a closer relationship among the stakeholders and also paves a way to take quicker decisions. The MIS consists of 4 modules namely Academic setup, Fee Management, Student Management and Examination Management. The academic setup helps the administration in admission process, section transfers and issuing the TC. The Fee Management module has the parameters related to fee receivables, Fee collections, Fee Cancellation and Fee reminders. The student Management module is adequate to maintain the history of the student and track his / her performance in the studies. It also helps in finding out the defaulters. The Examination Management serves up in issuing the Hall tickets, Marks entry, assigning the Grades, Exam results, printing the progress report of the students. The MIS assists the administration in sending SMS and emails to the stakeholders and works as an effective communication channel. It provides the Parents maintain daily interaction with staff and administrators to know about the</p>

events, activities of the institution. Parents can track their wards attendance, progress in performance and fee payments. This also increases the participation of parents in the institutional activities. Students can publish their articles and participate in discussions through the MIS. This software can be utilized by the teachers in maintaining computerized student attendance, creating timetable in advance, automated management of marks and student performance records, online assignments to students and valuable interaction with parents. MIS software will be used from the next academic year.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The academic calendar of the college reflects various curricular activities planned during a Semester and is based on Osmania University Calendar. The university designs the curriculum and the affiliated colleges have to implement it as per the guidelines. The college does not play any role in curriculum design; however college can give feedback about the curriculum. The college makes lot of efforts to realize the goals of its own, by effectively implementing the curriculum as designed by the University. For the effective planning and implementation of the curriculum, the college undertakes various steps, such as preparing a comprehensive curricular and co-curricular activities calendar with necessary working committees to implement the same. Our college ascertains that the objectives of curriculum are achieved within instant goal of providing quality education. The college ensures that the objective of curriculum is imparted through innovative teaching methods such as PPTs, Seminars, Assignments, Group discussions, Mock interviews, Workshops, Outreach Programs, Usage of Wi-Fi facility, Library etc. The syllabus is completed as per the almanac of the University and to the satisfaction of the students. For effective transaction of the curriculum, the college organizes various student enrichment programs. The feedback from the students is obtained, both orally and written and other stakeholders also communicate their feedback at appropriate meetings. To bridge the knowledge and skill gap, foundation lectures are delivered by the Eminent faculty. Further, the student's performance is assessed through internal tests. On the basis of these factors, students are categorized as advanced learners and slow learners. Remedial classes are arranged to help the slow learners to cope up with the rigorous teaching learning process and to make credible academic progress. The quality of a teacher is also assured by recharging the faculty members in their own discipline as well as general professional competence through training programs and Faculty Development Programs both in and outside of the college. Research is made an integral part of the curriculum by introducing projects and summer internships at various levels. The project presentation, both written and oral is ICT enabled. This also develops their communication skills and equips them to compete in the global employment markets. Individual departments

have the flexibility to initiate add-on courses to enhance the employability skills as they provide interdisciplinary approach. The certificate courses are as follows: 1. Event Management 2. Investment Management & Stock Market Operations 3. Communicative English 4. Digital Marketing 5. Aptitude skill enhancement program. Our College has a well-equipped library with about 21,811 books including text books, reference books, general books, 18 newspapers and 8 National & International periodicals on various subjects. The library has computer facility with Wi-Fi connection which assist faculty and students about information on selected topics, new arrivals and also previous question papers are maintained for students' reference and to prepare for the exams. Availability of OPAC (Online Public Access Catalogue) services is provided in the library which helps the students & faculty to find the books Online (Digital Library).

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Digital Marketing	NIL	11/09/2019	14	Entrepreneurship Employability	e-Marketing Skills, Designing e-Posters, SEO
Aptitude Skill Enhancement Program	NIL	06/01/2020	16	Employability	Logical Reasoning Arithmetical Reasoning for competitive exams

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	General	17/06/2019
BCom	Computer Applications	17/06/2019
BCom	Honors	17/06/2019
BBA	General	17/06/2019
BSc	Maths, Statistics, Computer Science	17/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	112	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Campus Recruitment Training (CRT)	13/08/2019	308
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	General	5
BCom	Computers	21
BCom	Computer applications	6
BCom	Honors	37
BBA	General	12
BSc	Maths, statistics, Computer Applications	4
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The student satisfaction survey infers that, they are satisfied with the syllabus coverage, teacher's preparation, teacher's communication, internal evaluation, alternative arrangement in the absence of any faculty and extra-curricular activities. It is analyzed that the faculty should use more ICT tools in teaching. A feedback form is distributed to the faculty in order to unveil the satisfaction level of teachers regarding the institutional facilities, Management practices and students' behavior. The same is analyzed by the Department of Statistics. The teachers' opine that the vision of the college, students discipline, equal opportunities provided, medical facilities, staff development programs, library and computer lab facilities, Head of the department accessibility, staff representation, documents maintenance etc., are satisfactory. However a few of them felt that the improvement in the maintenance of Hygiene in the campus, practices related to waste management and the feedback system should be improvised. A questionnaire has been prepared and given to the Employers. The filled in forms are analyzed by the Department of Statistics. The questions were related to infrastructural facilities provided at the time of recruitment drives in the campus like Faculty, student volunteers, Maintaining punctuality and competence. The Recruiters responded positively in all the aspects provided by the institution. To know the association of alumni members with the institution, Alumni feedback form is</p>

used. It reveals that most of the members contribute monetarily and non-monetarily for the development of the college. Some members provide financial support through scholarships and infrastructural development. Others provide guest lectures, workshops, Seminars and Internships. Half of the members agree that the education imparted at IIMC is useful and relevant in their present job. They maintain contact with the college very often through association. A structured questionnaire has been prepared and given to the parents. The filled in forms are analyzed by the Department of Statistics. The survey inferred that majority of the parents visit college regularly are aware and satisfied with the College timings, dress code, authorities' approachability, activities conducted by the college, college environment, in-house examination system and awards rewards. Parents' also feel that various facilities provided to the students by the institution like Library, Sports, Computer Labs, NCC, NSS, Eco Club, Guest Lectures and Career orientation Lectures are very good.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Maths, Statistics, Computer Science	50	1110	50
BBA	General	60	1110	60
BCom	Honors	120	1110	120
BCom	Computer Applications	180	1110	180
BCom	General	60	1110	60

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	470	41	38	3	4

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
41	33	8	2	2	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is an onus of the institution, as students are in their transitional stage with a dilemma in thoughts of higher education and career. Mentor encourages Mentee in aspects like intrepid behavior, ethics, work-life balance, etc., The mentoring system in the college helps them in getting clarity of thoughts. Mentorship facilitates mentee to take appropriate decisions, be it academic, career or personal, the affectionate guidance helps the mentee to choose the right path. The institution also has class room mentoring system each faculty is assigned with a class, who guides with latest updates from the university, Management, Inter Intra college activities. The Mentors encourages the students to organize and participate in all the activities. Hence, some of the faculties are adored as their role model.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
470	41	1:60

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
41	41	Nil	Nil	Nil

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Sri K.Raghu Veer	Principal	Certificate of Appreciation from IIM, Indore for Coordinating the Workshop.
2019	K.Prashant Kumar	Assistant Professor	Teacher Innovation Award by Zero - Investment Innovations For Education Initiatives(ZIIEI) 30-09-2019.
2019	G.Santoshi	Assistant Professor	Certificate of Appreciation from IIM,Indore for Coordinating the Workshop.
2020	K.Prashant Kumar	Assistant Professor	Teacher Innovation Award by Zero - Investment Innovations For Sustainable efforts towards promoting experiential, innovative and joyful teaching on02/03/2020

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	467	II / IV / VI	08/10/2020	16/11/2020
BBA	684	II / IV / VI	29/09/2020	16/11/2020
BCom	407	II / IV / VI	05/10/2020	16/11/2020
BCom	405	II / IV / VI	05/10/2020	16/11/2020
BCom	402	II / IV / VI	05/10/2020	16/11/2020
BCom	401	II / IV / VI	05/10/2020	16/11/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to Osmania University, Hyderabad, and follows the evaluation system as prescribed by the university. The evaluation system is carried out in two stages - Internal Evaluation and External Evaluation. The Continuous Internal Evaluation has been tracked through the information provided by the faculty concerned. The faculty is given choice to conduct various activities to assess the participation of the student in the class room. The evaluations in the form of slip test, oral conversation, role play or presentation. The cumulative marks are awarded to each student. The Head of the Department maintains the records. During Internal Evaluation, the assignments are given to the students as prescribed by the University in the curriculum.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

At the beginning of the academic year, University releases almanac. It consists of the information related to course work and examinations. The Heads of the department instruct faculty to prepare their Teaching plans as per the subject allotment. The departmental meetings are held at regular intervals to monitor the syllabus completion. Slip tests, Assignments etc., are part of the regular course work. The almanac includes dates for conducting both internal and external examinations. College constituted Academic and Examination Committee which conducts the internal and Semester - End exams. The Internal, Practical and Theory timetables are followed scrupulously and displayed on the notice board. University conducts Semester End Examinations with the ratio of 80 for Theory exams and 20 for Continuous Internal Evaluation. The practical examination marks are added to the respective subject. The result is declared as SGPA and CGPA.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://iimhyderabad.com/ProgrammeOutcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the	Number of students passed in final year	Pass Percentage
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			final year examination	examination	
467	BSc	Maths, Statistics, Computer Science	47	20	42.6
684	BBA	General	60	59	98.3
407	BCom	Honors	117	115	98.3
405	BCom	Computer Applications	60	49	81.7
402	BCom	Computers	118	106	89.8
401	BCom	General	56	43	76.8
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[_http://www.iimchyderabad.com/SSS2019-20.pdf_](http://www.iimchyderabad.com/SSS2019-20.pdf)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on "Patent-A-Pathway To Earn From Your Ideas"	Commerce	16/09/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Teacher innovation award	K.Prashant Kumar	Sri Aurobindo Society	30/09/2019	Teacher innovation award
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	NIL	Nil	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Library	1
Commerce	6
Computers	4
English	2
Language	2
Business Administration	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Soft Skills Through Spiritual Skills	M.Mamatha	Journal of Indian institute of Management and Commerce	2019	Nil	Indian Institute of Management and Commerce	Nil
Sanskrit Sahithya Dharmapuri Kshethrasya Yogadanam (Sanskrit Article)	Dr.P.Gopala Krishna	Journal of Indian Institute of Management Commerce	2019	Nil	Indian Institute of Management Commerce	Nil
Reshaping the Shanty Towns of	G.Ramya Sree	Journal of Indian Institute of	2019	Nil	Indian Institute of Management	Nil

Hyderabad into double bedroom flats: Housing for the Poor - A Scheme introduced by Government of Telangana		Management Commerce			Commerce	
A study on Pradhan Mantri Awas Yojana A great change in the lives of needy at singeri colony (R.R.Dist)	K.Padma Priya	Journal of Indian Institute of Management Commerce	2019	Nil	Indian Institute of Management Commerce	Nil
A study on Pradhan Mantri Awas Yojana A great change in the lives of needy at singeri colony (R.R.Dist)	G.Ramya Sree	Journal of Indian Institute of Management Commerce	2019	Nil	Indian Institute of Management Commerce	Nil
A Roadmap to healthy vision - Ayushman Bharat Scheme and its impact on Economy	S.Sravani	Journal of Indian Institute of Management Commerce	2019	Nil	Indian Institute of Management Commerce	Nil
A Study on the Performance of Pradhan Mantri Mudra Yojan (PMMY) Scheme in Telangana State	S.Shiva Kumar	Journal of Indian Institute of Management Commerce	2019	Nil	Indian Institute of Management Commerce	Nil

Bandi Narayana Swami - Shapatha Bhumi Navala Bhasha vaivishyam (Telugu Article)	Dr.K.Naga Vani	Journal of Indian Institute of Management Commerce	2019	Nil	Indian Institute of Management Commerce	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2020	Nil	Nil	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	90	1	3
Presented papers	Nil	10	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	NSS	2	10
Padayatra Distribution of Gandhi Quotes	NSS	15	32
Volunteer Service at Khairatabad Ganesha	NSS	2	25
Prasadam Distribution	NSS	13	27
International day of Elder Persons	NSS	1	60
Distribution of 30,000 booklets of Gandhiji's Quotes	NSS	20	54
FIT India Programme	NSS	1	32

One day Massive Cleaning Programme	NSS	1	25
NSS Special Programme at Kachavanisingaram	NSS	1	52
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Certificate	Appreciation certificate	Institute of Preventive Medicine	100
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Gender Equity	Ujwala and Voice4girls	Educating Adolescent	1	22
International Yoga Day	NSS- IIMC and NSS- Osmania University	International day of Yoga-2019	1	2
Swachh Bharat	NSS - IIMC	Swachh Bharat Summer Internship - 2019	2	10
Mahatma Gandhi Preachings	NSS - IIMC	Padayatra on Mahatma Gandhis Preachings	15	32
National Unity Day	NSS - IIMC	National Unity Day - Pledge	30	150
FIT India Programme	NSS - IIMC, Nehru Yuva Kendra	FIT India Programme	1	32
Inter State Youth Exchange Programme	NSS - IIMC, Nehru Yuva Kendra	Ek Bharath Shreshth Bharath	1	49
National Voters Day	NSS - IIMC, Election Commission, Telangana State and GHMC	Pledge (at Ravindra Bharathi)	1	45
Swachh Bharat	NSS - IIMC, Regional Directorate, Telangana State, NSS, Osmania	Massive cleaning Programme	1	25

	University			
NSS Special Camp	NSS - IIMC	NSS Special Programme	3	52
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
TIME	12/11/2019	Skill Enhancement	53
Acumen Eduventures	16/09/2019	Add-on Certificate Course	58
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
33.25	30.32

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	3.14	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	21626	3706365	285	86765	21911	3793130
Reference Books	945	Nil	Nil	Nil	945	Nil
e-Books	1	8500	Nil	Nil	1	8500
Journals	68	Nil	Nil	Nil	68	Nil
e-Journals	3	43154	Nil	3726	3	46880
Digital Database	1	Nil	Nil	Nil	1	Nil
Library Automation	1	Nil	Nil	Nil	1	Nil

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	186	4	6	1	0	6	19	100	5
Added	0	0	0	0	0	0	0	0	0
Total	186	4	6	1	0	6	19	100	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
e-material	http://www.iimchyderabad.com/ematerial.html

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
28	2575780	90	8867714

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. Library IIMC Library is well equipped and fully automated. Online Public Access (OPAC) allows the members to search for library holdings online. Various open source links for e-books, e-journals, e-learning and open online-courses are available on OPAC home page. Digital Library Institutional repository is maintaining in-house digital resources. The library has 68 National, International Periodicals and 18 News Papers and has online membership with IPE, British Library, SAGE, N-List. The library issues 3 cards to every student to obtain books for 15 days duration. After duration, they have to renew it. Our library has started a publication of "Journal of Indian Institute of Management And Commerce" with ISSN No: 2571-6527 since 2018. It is double blind peer reviewed and printed bi-annually. The students can avail the library services from 9.30 a.m. to 4.00 p.m. (www.iimchyderabad.com/Library.html)

2. Sports The physical education department is facilitated by the Lecturer in Physical Education to educate the students. We purchased sports and game kits like cricket kits, Soft ball, Short put, badminton, Chess, Squash rackets, Tennicoit, Volley ball, Carom board, Hand ball, Skipping ropes, Table Tennis bat ball etc. College has been purchasing many other items related to the sports and made available in college campus. Our students are taken to the Nizam College grounds for practicing several sports outside the campus. The supporting staff of the department makes the play field ready for the students, by providing the play kits. (<http://www.iimchyderabad.com/sportsachieve.html>)

3. Computer Lab Facilities COMPUTER LABS The college has two full-fledged computer labs with LCD projectors. Each lab has Pentium Core II Duo computers with networking facility and 100 Mbps internet connection with wifi, is available with 2 hours UPS back up for the convenience of students and faculty. <http://www.iimchyderabad.com/ComputerLab.html> COMMERCE LAB The Commerce Lab is undoubtedly first of its kind and pioneering venture on the part of the college, won the encomiums of Department of Commerce, Osmania University and others concerned with Commerce education. The Vice-Chancellor of O.U. inaugurated the Lab and lauded the efforts taken up by the college. The Commerce lab is a new concept, wherein students practice their theoretical knowledge gained in the business profitably and understand the practical difficulties. Commerce Lab acquaint students about cheque endorsements, bank slips, documentation of business correspondence and various documents related to Commerce, Company Logos, profile of industrialists and entrepreneurs etc., creating a real time exposure. Commerce lab has 28 Computers. <http://www.iimchyderabad.com/CommerceLab.html> MANAGEMENT LAB It was inaugurated on 15th March, 2017, by Prof.K.V.Achalapathy,(Retd.) Dept. Of Commerce, O.U. and Director, Dhanvanthari Institute of Science Technology (DIST) Management

Lab is a new concept developed to bring conceptual knowledge among the students on various management theories. The objective of establishing Management Lab is to impart knowledge among the students in this domain. Management Lab displays flexi charts relating to Financial Management, Global Business, Financial Services, Organizational Behaviour and Statistical Hypothesis. Management Lab helps the students in acquiring an exposure on multi-farious management theories to meet the global challenges. It has 45 Computers.

<http://www.iimchyderabad.com/ManagementLab.html>

<http://www.iimchyderabad.com/facilities.html>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial Support to the Poor Students	12	223250
Financial Support from Other Sources			
a) National	Private Scholarships	133	986375
b) International	NIL	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Bridge Course	13/08/2019	39	NO
Campus Recruitment Training	13/08/2019	308	Stratadigm Education Training Pvt. Ltd.

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Arithmetic and Reasoning Certificate Course	53	Nil	Nil	Nil

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance
---------------------------	--------------------------------	-----------------------------------

		redressal
13	13	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Deloitte, ADP, genpact Analytics, HGS, Godrej, Citi Union Bank, Wipro	308	110	Federal Bank, TCS Pool Drive, Lagato, Vibrant Ford	64	23
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	4	B.Com. (Gen)	Commerce	NA	MBA
2020	11	B.Com. (Comp)	Commerce	NA	MBA
2020	3	B.Com. (Computer Applications)	Commerce	NA	MBA, Aviation
2020	22	B.Com. (Honors)	Commerce	NA	MBA
2020	8	BBA	Business Administration	NA	MBA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	31
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
GMAT	Nil
CAT	1
GRE	Nil
TOFEL	Nil

Civil Services	Nil
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Business Knowledge Test Nil	Institution Level	208
Business Knowledge Quiz through Kahoot App(Budget 2019-20 Nil	Institution Level	120
Eid Milap Nil	Institution Level	830
Sravana Lakshmi Pooja Nil	Institution Level	30
Explore 2k19 Nil	Institution Level	250
SanskritaDinotsav(Sloka Recitation, Story Telling, Skit, Singing) Nil	Institution Level	30
Declamation Contest by Ujjwala Committee Nil	Institution Level	17
Ganesh ShobhaYatra Nil	Institution Level	765
Prasad Distribution (Anna Daanam) Nil	Institution Level	875
Hindi SahityaSangam by IIMC Language Club Nil	Institution Level	58
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold Medal in Karate (Kumite)	International	1	Nil	110018407002	A.Rithika
2019	Gold Medal in Kata	International	1	Nil	110018407002	A.Tithika
2019	Gold Medal in Kihon Dousa	National	1	Nil	110018402056	K.Sai Kumar
2019	Gold Medal in Kodachi	National	1	Nil	110018402056	K.Sai Kumar
2019	Silver Medal in	National	1	Nil	110018402056	K.Sai Kumar

	Chicon Free					
2020	Bronze Medal in NITO	National	1	Nil	11001840 2056	K.Sai Kumar
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

IIMC Student Council representatives actively participate in various activities. They help in coordinating all the events related to academics and other co-curricular Extra-curricular activities, as per the directives of faculty members. The students elect their Class Representatives through voting and the Class Representatives elect the Office bearers of Student Council. The Department wise Student Councils were formed in our institution. The Commerce Student Council comprises of President, Vice President, General Secretary, Joint Secretary- I and Joint Secretary- II. The Science Student Council and the BBA Student Council consists of President, Vice- President and General Secretary. They do lot of academic administrative work by taking the help of other students. They also motivate other students to take part in the activities conducted by the Institute. They work as a medium between faculty and students. Our institution provides necessary support to the council members in organizing coordinating the events as students are part of various committees. It encourages the students to develop their leadership skills through these activities. Student members in the council can become real heroes and competent managers in future by learning all these skills. Role of the Students council

1. To officially represent all the students in the College.
2. To identify and help solve problems encountered by students in the College.
3. To communicate its opinion to the administration on any subject that concerns Students and on which the council wishes to be consulted.
4. To promote and encourage the involvement of students in organizing College activities.
5. To maintain good relation, out of mutual respect, with the College staff and parents.

There are Departmental Clubs, i.e Commerce Club, Management Club, Science Club, English Club- 'The Communicator', Language Club, Social Responsibility Eco Club, in which students plan and organize various events of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

350

5.4.3 – Alumni contribution during the year (in Rupees) :

30000

5.4.4 – Meetings/activities organized by Alumni Association :

Yes ALUMNI ASSOCIATION -MEETING -I Date: 14/08/2019 Time: 4pm. Venue: Auditorium. Agenda

1. To continue the scholarships for the students.
2. To introduce Internship programs.
3. To conduct guest lectures on IPR and AI.
4. To extend association membership to recently passed out Students.

The meeting has been conducted by Mr.J.R.Umesh, President, Alumni Association, IIMC. The following are the minutes of the meeting:

1. The previous meeting's minutes

have been read and approved by the members. 2. The student's scholarship of Rs.30,000/- has been continued for the academic year 2019-2020. 3. Internship programs have to be implemented during the academic year. 4. Guest lectures on Intellectual Property Rights, Artificial Intelligence are also planned by the members. 5. The members recommended to extend their association membership to the recent passed out batches. INDIAN INSTITUTE OF MANAGEMENT COMMERCE ALUMNI ASSOCIATION MEETING -II Date: 15/02/2020 Time: 5pm. Venue: Auditorium. Agenda of the Meeting 1. To conduct re-union meeting for the alumni members (1982-84). 2. To conduct a lecture on Career Opportunities for the final year students. 3. To train the final students in interview skills and communication skills. 4. To form an Alumni Club for the holistic development of students. The meeting has been conducted by Alumni President Mr.J.R.Umesh, Alumni, IIMC. The following are the minutes of the meeting: 1. Re-union of the alumni members (1982-84) was planned. 2. A lecture on Career Opportunities was planned to take up by the members for the final year students to make them aware of various job opportunities in the global market. 3. The members have to extend their services by giving training programs for the final year students in facing interviews and for first and second year students in communication skills and other soft skills. 4. The members proposed to form an "Alumni Club" in the campus, to conduct student-centric programs which will contribute towards their holistic development. ACTIVITIES OF ALUMNI ASSOCIATION 1 Goal Setting: 14.09.2019. 2. Handlooms Handicrafts: 20.09.2019. 3 REUNION: 20.10.2019.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College practices decentralized and participative management approach in all its activities, initiatives and decision making by involving Principal, Vice Principal, Head of Departments, Teaching and non-teaching staff. The decentralized system is implemented in the institution and major decisions are taken by the Principal and required policies are framed for smooth functioning. At the beginning of every year, different committees are formed and entrusted with responsibilities of various activities. The Principal conducts regular meetings and address the faculty about their responsibilities. Besides, the faculty follows the instructions given by the University for overall development of the students. The teaching and non-teaching staff are taken into consideration as per their interest, capacity, and experience at the time of decision making. The College encourages a culture of participative management by involving staff members in number of administrative roles. There are several committees and all faculty members are part of it. One of the decentralized and participative management practices is organizing Diffusion - An Inter-Collegiate Fest -involving the stakeholders to play a crucial role. The Management allocates the budget and the important duties are assigned to the Faculty, Administrative staff and Students by the Principal. The Institute practices the decentralization participative management in organization of National Conferences. As a part of quality improvement initiative, the Seminars Workshops Committee members along with the Principal and Vice- Principals discuss to conduct the National Conference during the academic year. The Principal convenes a meeting to decide the planning and implementation of national conference. The proposal for the conference was submitted to the Management, for the approval of budget. Once accepted, various committees have been constituted at the institute level and further activities were planned accordingly. Hence, all the teaching and non-teaching staff including student were the part and particeps of the event. Academic decentralization uses agile approach for improvement in teaching learning process. Faculty development programs and trainings are recommended for faculty as per the University

curriculum. The examinations are carried out periodically throughout the year, for which there is separate Examination Committee. Coordinator is the in charge of examination department and the administrative heads are the office employees. The Principal conducts regular meetings with teaching, administrative and non-teaching staff for conducting the examinations in a smoother way, thus the participative arrangements is being followed in decision making. Important committees such as IQAC, Anti Ragging, and Internal Complaints have effective representation of all stake holders, class representatives, parents, alumni. Feedbacks are collected from faculty, students, parents and all stakeholders to improve the quality of the Institution. IQAC does the planning and evaluation for quality assurance in the college and organizes meeting periodically throughout the year. Every committee has liberty to prepare their plan and decide implementation strategies. IQAC unanimously defines the quality pinnacle parameters for enhancing the overall academic ambiance of the college and takes initiative in planning, implementing and reforming the various quality improvements, strategies of the college. This committee follows the recommendations discussed in staff meetings and other stake holders' meetings.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The students quires are answered through the Help desk. Application forms are made available both online and offline. Students are allotted seats according to their merit through college counseling. The category seats are allocated to the students as per the Government of Telangana.
Industry Interaction / Collaboration	Employability related Skill development program -(Stratadigm) A 60 hour campus recruitment training program for all final year students is conducted by Stratadigm pvt.Ltd. Regular interaction with industry houses such as -Deloitte, TCS, Cognizant Technology Solutions (CTS), Concentrix, Wipro and Genpact etc is organized. The college organizes many programs before the commencement of recruitment. Placement Committee plays a key role in shortlisting the deserved candidates
Human Resource Management	The Faculty is recruited as per the norms of Osmania University. Whenever vacancies are prevailing, an Advertisement is published in leading newspapers. Resumes are received from the eligible candidates, and are called for an interview. They are recruited by the selection committee. The staff is encouraged to attend Faculty

development programs, seminars and conferences for value addition which are duly reimbursed. The faculty who authors text books and articles are given incentives. The staff is given performance based yearly increments. The research scholars are intermediary funded at various stages of research. The administrative staff is encouraged to enhance their skills by utilizing various training opportunities.

Library, ICT and Physical Infrastructure / Instrumentation

Library is well equipped and fully automated in 2014 with KOHA software (Version 3.14). Online Public Access (OPAC) allows the members to search for library holdings online. Various Open Source links for e-books, e-journals, e-learning and open online - courses are available on OPAC home page. Using D-Space software for Digital Library Institutional Repository is maintained in-house digital resources. The library has 68 National and International Periodicals and 18 Newspapers and has online membership with IPE, British Library, SAGE, N-List. Barcode Enabled Circulation and Surveillance. • Digital Library. • Provision for Wi-Fi facility in the campus for use of the e-learning resources. • Publishing inter-disciplinary research articles in the Journal of Indian Institute of Management Commerce with an ISSN No. 2581 - 6527. • There are 26 classrooms, 2 Computer labs, 1 Management Lab, 1 Commerce lab and English lab. • There is a Sports rooms will all required sports and games kits. • There is IQAC, NSS, NCC, Women Empowerment and grievance redressal and a Board room

Research and Development

Educational institutes are the cynosure of propelling research related programmes to find out new avenues to deal with ever changing and challenging world. Research, Innovation and extension at IIMC continuously thrust up on improving the standards and knowledge of educator's and the result of this can be yielding maverick students who can be torch bearers for the society

Examination and Evaluation

The College constitutes academic and examination committee which takes the responsibility of conducting in-house, internal and external examinations. The internal and practical exams are evaluated and marks are uploaded to the

	University. The semester End examination question papers are received through online from Osmania University. These papers are evaluated online through the instructions given Osmania University secured web links
Teaching and Learning	Wide access to internet facility to inculcate online learning. • ebook, ejournal and Digital Library facility for carrying out project work. • Learning through Field Work and Industrial visit. • Enhancement of learning by attending Guest lectures, Seminars and Workshops.
Curriculum Development	We are strictly adhering to the Curriculum prepared and approved by the Board of Studies, Osmania University for various Courses. • Choice Based Credit System with electives. • Complementing traditional written examination with Project work and seminar presentation based evaluation.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<ul style="list-style-type: none"> • Implementation of MIS. • Disseminating information through SMS • Updating attendance through online. • Online feedback from students related to virtual classes. • Wifi facility to all students with in the campus.
Administration	<ul style="list-style-type: none"> • Maintenance of student database. • Implementing SMS to the stake holders. • Notice display system to the students and faculty • Online functioning is implemented for transparency of information within the college. • The institution makes continuous efforts to go paperless in administrative work
Finance and Accounts	The college office is fully computerized and uses the Tally software for transparent functioning of finance and accounts department. This helps to increase the efficiency of staff towards the accuracy in financial transactions. There is an internal and external audit of the books of accounts regularly by an auditor. The administrative office maintains the financial records as per the transactions.
Student Admission and Support	The college website provides the information about the college courses, infra structural facilities, faculty and Placements. The application forms

	for the courses can be downloaded from the college website. The interested students can apply through online
Examination	The question papers are received online from Osmania University, internal / practical marks are uploaded and evaluation is also done online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	TASK	4770
2019	NIL	NIL	HMA	3540
2019	NIL	NIL	N-LIST	5900
2019	K.Swapna	National workshop on quality enhancement program in higher education for NIRF Rankings by Institute of Academic Excellence	NIL	5000
2019	G.Ramadevi	Transforming libraries into learning Resource Centres by VJIM	NIL	500
2019	K.RaghuVeer, C.R.L.Kalyani, G.Ramadevi	Development of Digital Libraries in IPR Regime	NIL	4500
2019	G.Gopala Krishna, Vijaya Lakshmi	International Conference on Sanskrit	NIL	1600
2019	G.Santoshi	FDP on BBA Project Guidance by Osmania University	NIL	500
2019	C.R.L.Kalyani	Contemporary Trends in Teaching, Learning NAAC Documentation at Little Flower Degree	NIL	300

2019	M.Mamatha, C. R.L.Kalyani,N.K arunaSree	College National Workshop on Research Methodology on English Language Literature by S ardarpatelColle ge	NIL	1500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Research Methodology	NIL	08/07/2019	08/07/2019	23	Nil
2019	Open Access Resources Open Educational Resources For Academics	NIL	17/10/2019	17/10/2019	35	Nil
2020	NAAC Criteria and Documentation	NIL	29/02/2020	29/02/2020	68	Nil
2020	National Seminar on Plagiarism / Academic Misconduct	NIL	01/03/2020	01/03/2020	32	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP on NAAC Criteria and Documentation by Prof. R.Nageshwar Rao, Director,	41	29/02/2020	29/02/2020	1

OU				
FDP on Open Access Resources Open Educational Resources For Academics	35	16/10/2019	16/10/2019	1
FDP on Research Methodology by Dr. Anthony Patrick	23	07/08/2019	07/08/2019	1
Design Thinking and Entrepreneurship	2	14/08/2019	14/08/2019	1
7 days NSS 1st Training Programme for Programme Officers(Organized by Empanelled Training Institute NSS, OUI	1	18/11/2019	18/11/2019	7
Departmental Conference on First Year(UG) Syllabus	1	27/08/2019	27/08/2019	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
On duty facility to the Staff for attending NET/SET/Ph.D. admissions/examinations, Health Insurance to Staff, their Spouse and children, Financial Assistance for Staff Children Education, Maternity Leave, providing EPF and ESI facility, Incentives for Dussera and Diwali Festivals, Incentives for Articles publication in UGC Journals, Incentives	Health Insurance to Staff and their Family, Financial Assistance for Education to Staff Children , Maternity Leave, Providing EPF facility, Providing ESI facility, Incentives for Dussera and Diwali Festivals, Crackers Sweet Boxes distribution for Diwali Festival, Providing Dresses to the staff, Leave Encashment, Financial assistance for chronic disease	Conducting Guest Lectures/ Workshops, Cash rewards for winning inter collegiate competitions, Scholarships to Poor Students, Medical Aid facility.

for Text Books writing, Incentives for PhD work, Crackers, Sweet Boxes distribution for Diwali Festival, Providing Dress allowance to the staff, Leave Encashment, Financial assistance for chronic (disease) treatments, Interest free loans for purchasing vehicles/to meet their requirements.

treatment, Interest free loans for purchase of vehicles/to meet their requirements.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution follows internal and external financial audit statutory requirements. Two firms are engaged for getting the work done. Internal audit is conducted at regular intervals i.e., every month. The audit is carried with vouching. The queries are clarified through verification of accounts with respective documents. On regular inspection, if any errors are raised they are rectified as per instruction of the auditor. The annual audit is conducted by another firm as per the statutory requirements. The auditor visits the campus and inspects the internal audit reports. As per requirements the accounts as well the suggestions given by internal auditor are effected or not are verified. The institution always has a record of getting no major audit objections. The external audit is carried with proper audit certificates annually.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

25703449

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	Audit Committee
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

A meeting held on 14-03-2020 for the formation of Parent - Teacher Association.

6.5.3 – Development programmes for support staff (at least three)

Abhyas - A training programme to supporting staff An orientation program for all the supporting staff conducted by the Department of English. Identifying

English alphabets, simple spellings, naming the colors in English. The supporting staff has shown interest to learn these for 5 days and could learn how to sign and write their name in English.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Feedback Collection and Analysis 2. Abhyas - Training programme for supporting staff 3. NIRF Registration 4. Rain Water Harvesting

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Abhyas - Training to supporting staff	19/07/2019	12/07/2019	17/07/2019	15
2019	Value Enhancing Course - "Bridge Classes"	19/07/2019	13/08/2019	13/08/2019	40
2019	Campus Recruitment Training	19/07/2019	13/08/2019	13/08/2019	308
2019	Workshop on "Patent - A - Pathway to earn from your Ideas"	19/07/2019	16/09/2019	16/09/2019	250
2019	Certificate Course on 'Digital Marketing'	18/07/2019	16/09/2019	19/09/2019	59
2019	Registration for NIRF ranking	18/07/2019	17/09/2019	17/09/2019	1
2019	Rain Water Harvesting	09/10/2019	24/12/2019	24/12/2019	1
2020	Certificate Course on "Aptitude Skill Enhancement Program"	04/11/2019	06/01/2020	06/01/2020	53

2020	Formation of Parent association	09/10/2019	14/03/2020	14/03/2020	33
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Declamation Contest	23/08/2019	23/08/2019	7	10
Flameless cooking competition	24/01/2020	24/01/2020	30	14
Each one Teach One	02/03/2020	02/03/2020	13	39

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NA

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	3
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nil
Rest Rooms	No	Nil
Scribes for examination	Yes	2
Special skill development for differently abled students	No	Nil
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	15/08/2019	1	Padayatra	Distribution of	47

					on Mahatma Gandhi's Preaching	8000 booklets of "Inspiring Thoughts" of Mahatma Gandhi	
2019	1	Nil	12/09/2019	1	Ganesh Prasadam Distribution	Prasadam distribution on the day of Ganesha Idols Immersion	40
2019	1	Nil	11/09/2019	1	Volunteering at Khairtabad Ganesh	mob	22

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct to Students	30/04/2019	<p>Student Code of Conduct is mentioned in prospectus which is given to the students at the time of admission. A well written student code of conduct of our institution is simple and covers the basic expectations that each student should meet. It entails the essential elements that, if followed will lead to student success. In other words, it serves as the blueprint that allows every student to succeed. The Discipline Committee members coordinate with the Anti- Ragging Committee in maintaining the discipline of the campus. If any issue arises, it will be redressed within no time by the authorities of the institution. The student code of conduct will be evaluated every year and changed whenever</p>

it is necessary to fit the ever shifting needs of the college community.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Awareness programme on Cyber Protection	15/07/2019	15/07/2019	155
Padayatra on Mahatma Gandhi's Preaching	15/08/2019	15/08/2019	47
Blood Donation Camp	27/08/2019	27/08/2019	100
International day for Elder persons	01/10/2019	01/10/2019	61
Distribution of Gandhi's Quotes	02/10/2019	02/10/2019	88
Pledge on National Unity Day	31/10/2019	31/10/2019	180
Lecture on Consumer Protection Act	24/12/2019	24/12/2019	100
Pledge on National Voters Day	25/01/2020	25/01/2020	450
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Usage of LED bulbs

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I: ABHYAS (LEVEL- I) A training program for the supporting staff was organized by the Department of English, from June 12- 17, 2020 at 1.30pm in the Seminar Hall. Objective: "Come alive with what we can do. Let's help each other to read the past and write the future by spreading the treasure of literacy. As our literacy rate rises, so does our value for life and people." The Department of English strongly believes that, learning has always been the foundation of being a better person. We should try to bring happiness among the people by spreading change. To be able to read and write paves the way to express the emotion through language. Illiteracy acts as a hindrance in the development of an individual and in one's pursuit of attaining a better quality of life, which in turn affects the society as a whole. The fact is almost universally accepted today, and the multiplicity of national, regional and international efforts being directed towards making adults literate is a rich testimony to the awakening of mankind's conscience in this matter, as well as to the acceptance of the role basic, social or fundamental education have to play in the pursuit of a better world. A Notice was circulated by the Department of English to the supporting staff, to give the information about the date and time. 15 members attended and utilized the sessions. We have started them teaching Alphabets, as the learning of alphabet is foundational for reading and writing. The Faculty made them to identify the Upper case letters, Lower case letters, tracing the alphabets, pronouncing them correctly,

writing them in order for the first three sessions. During the later sessions, we made them to write and pronounce two and three letter words. Books were also distributed to the staff for further practice. Outcome: The supporting staff members have shown interest in learning the alphabets by practicing them orally as well as in written form. While some of them have learnt the alphabets quickly, others need more repetition and time to learn them. Best Practice II: Formation of Parent Association Objective: "A Parents Association shall promote the interests of the students in the college in co-operation with the Principal, Faculty and students." The staff and Management of IIMC want to create a climate of physical, emotional, social and intellectual safety for students, teachers and parents so that teaching and learning can occur within relationships of mutual valuing and respect." This work shall be carried out by the selected representatives of the Parents Association who make up the Parents Committee. The Parent Association can advise the principal and Board of Management on policy issues and incidents that may require a review of Administrative policy, e.g. Bullying, Safety, Enrolment, Behavior problems etc. Parent Association can suggest and/or organize extra-curricular activities. The Parent Association can invite speakers to address the parents on issues which are topical or relevant. The Parent Association is not a forum for complaint against either an individual faculty member or parent. The committee is the team that will manage the tasks of the parents' association on behalf of the parent body (the members). Decisions will be reached by a majority of those present at a committee meeting. Outcome: At its first meeting the Committee has elected the executive committee, President, Vice-President, Joint Secretary, General Secretary and 5 more EC Members as well as Advisory Committee members for a term of two years.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.iimchyderabad.com/bestpractices.html>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Food Distribution during lockdown period In India, the poor are always an afterthought. It seems strange to observe that, it is a country where millions of people live in extreme poverty, but that is how things have always been. Matters became even worse since the lockdown has begun. With no money to help them access relief measures related to food, health, water, sanitation, shelter and livelihood, the homeless in India have become the most vulnerable to the immediate impact and aftermath of the Covid-19 crisis. The worst part of the countrywide lockdown was that it coincided with the country's peak harvesting time of a variety of crops of the season. Summer vegetables and fruits were ripened and ready to pick wheat, paddy and barley crops were ready for harvest but all the farmers' hard work went on waste due to the sudden halt of the country. Following the lockdown declaration, temporary workers in Hyderabad had to leave to get back to their villages as surviving in the city without regular salaries was implausible. Millions in underdeveloped regions face penury and deprivation as economic activity grinds to a halt due to lockdown. At the time of crisis, it's the good Samaritans who come to the forefront and work tirelessly for the sake of the needy. However, Vasavi SevaKendram IIMC expressed their solidarity and have catered to their food and nutrition requirements. As a part of Social responsibility, IIMC has contributed Rs.5,00,000 towards the distribution of food during the lockdown. IIMC in collaboration with Vasavi SevaKendram have distributed the food packets to the poor and needy with the help of GHMC Police personnel of Telangana for more than a month. The Government of Telangana released a poster on which the logo

of IIMC was printed as one among the major contributors in the Covid-19 pandemic condition.

Provide the weblink of the institution

<http://iimchderabad.com/InstitutionalDistinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

? Our institution would like to expand through starting other branches in various localities. ? We would like to introduce some more Post Graduate Courses. ? To introduce B.Com. (Business Analytics) and B.Sc. (Data Science) Courses from 2021. ? To make the campus eco-friendly. ? To conduct National Conference/Seminars/Workshops virtually. ? To celebrate Gandhi Jayanthi by organizing online competitions for the students. ? Observance of National Festivals and Important Days of National International significance. ? Organizing webinars on Career Opportunities, Communication Skills, Intellectual Property Rights and Personality Development. ? Organizing workshop on business analytics. ? Organizing FDPs on Statistical Analysis, New Educational Policy, Continuous Professional Development, Business Analytics, Data Science, Teaching with case studies, Emerging Trends in Commerce, Pedagogy Curriculum, Business Strategies, and Entrepreneurial Avenues. ? Initiating the faculty exchange programme for Commerce, Business Administration and Sciences. ? Encouraging the club activities by the students. ? Motivate the students to attend the placements and appear for the competitive exams. ? Initiating add-on course on "Integrated Web Development Programme" for B.Sc. students. ? Participation of faculty in Refresher Courses Orientation programmes. ? Conducting on-line Symposia. ? Conducting various competitions at national and international levels. ? Organizing National level Library Quiz.