

Peer Team Report on
Institutional Accreditation of
**Indian Institute of Management and Commerce
Degree & P.G. College**
No. 6-1-91, Khairatabad, Hyderabad - 500004
Andhra Pradesh

Visit Dates
August 13-14, 2010

National Assessment & Accreditation Council
(An autonomous Institution of the University Grants Commission)
P.O. Box 1075, Nagarbhavi, Bangalore-560 072

PEER TEAM REPORT ON Institutional Accreditation of	
Indian Institute of Management and Commerce Degree & P.G. College No. 6-1-91, Khairatabad, Hyderabad - 500004 Andhra Pradesh	
Section I: GENERAL INFORMATION	
1.1 Name & Address of the Institution:	Indian Institute of Management and Commerce Degree & P.G.College, No. 6-1-91, Khairatabad, Hyderabad – 500004, Andhra Pradesh.
1.2 Year of Establishment:	27 th July 1973
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties/ Schools:	02 Commerce & Science
• Departments/ Centres:	UG - 04 PG - 01
• Programmes/ Courses offered:	PG -01, UG -04, PG Diploma - , Certificate - 02
• Permanent Faculty Members:	32 (Grant-in-Aid -5, Self Financed - 27)
• Permanent Support Staff:	22 (Grant-in-Aid - 07, Self Financed - 15)
• Students:	UG 883 (Male 656 , Female 227) PG 73 (Male 58, Female 15)
1.4 Three major features in the institutional Context (As perceived by the Peer Team):	<ul style="list-style-type: none"> • One of the leading college affiliated to Osmania University • Caters to the needs of the urban student community. • Caters to the basic courses, such as, B.Com, B.Sc. Which provides greater avenues for the students in the society secure jobs.
1.5 Dates of visit of the Peer Team	August 13 - 14, 2010

1.6 Composition of the Peer Team which undertook the on- site visit:		
Chairperson		Prof. B. A. Prajapati Vice Chancellor Veer Narmad South Gujarat University Surat – 395007, Gujarat
Member Coordinator		Dr. Vitthal Maruti Ingavale Principal Shailendra Education Society's Arts, Science & Commerce College Shailendra Nagar, Dahisar (E), Mumbai 400 068
Member		Prof. Ashok Aima Rector University of Jammu Jammu - 180004 Jammu & Kashmir
NAAC Officer:		Dr. Jagannath Patil Deputy Adviser NAAC, P. O. Box 1075 Nagarbhavi, Bangalore – 560 072.
2.1	Curricular Aspects:	
2.1.1	Curricular Design & Development:	<ul style="list-style-type: none"> • Curricula in line to the present corporate needs. • Information database maintained. • Vision & Mission of the institute is as per urban society need.
2.1.2	Academic Flexibility:	<ul style="list-style-type: none"> • Offers generalized as well as professional courses. • Less freedom being an affiliated college. • Combination of courses as per university norms.
2.1.3	Feedback on Curriculum:	<ul style="list-style-type: none"> • Formal database on curriculum feedback. • Total involvement of staff in feedback process. • Feedback process and reporting procedure inline.
2.1.4	Curriculum Update:	<ul style="list-style-type: none"> • Major revisions in the last five years.. • Guest lectures conducted for market

		<p>orientation of the course.</p> <ul style="list-style-type: none"> • Less freedom on curriculum change being an affiliated college.
2.1.5	Best Practices in curricular aspects (if any):	<ul style="list-style-type: none"> • Inclusion of job orientation and skill development component in all the programmes • .. • Inquisitive learning process adopted through lively interactions.
2.2	Teaching-Learning & Evaluation:	
2.2.1	Admission Process & Student Profile:	<ul style="list-style-type: none"> • Cut off marks for admission as per university rules. • Follows transparency as per rules/regulations of university. • Maintains an updated website for wider publicity and outreach.
2.2.2	Catering to the Diverse Needs:	<ul style="list-style-type: none"> • Open ended dialogues for skill assessment of students. • Regular/routine evaluation tests for quality teaching. • Foundation & bridge courses conducted for students. • Language laboratory for improving communication skills.
2.2.3	Teaching-Learning Process:	<ul style="list-style-type: none"> • Teaching diaries maintained by faculties and HODs. • Regular interaction of faculties through departmental meetings. • Use of modern teaching aids in class teaching. • Commerce laboratory for imparting training.
2.2.4	Teacher Quality:	<ul style="list-style-type: none"> • Appointments made as per university norms. • Monetary & non-monetary benefits to faculty for their professional development. • Effective and efficient use of ICT for teaching efficiency.

2.2.5	Evaluation Process & Reforms:	<ul style="list-style-type: none"> • Regular assessment of the teaching methodology adopted. • Advance preparation of internal examination schedules and practical time tables. • Adopts informal dialogues & communication with students & teachers for quality teaching & learning.
2.2.6	Best Practices in Teaching-Learning & Evaluation (if any):	<ul style="list-style-type: none"> • Mentoring practices followed by the institution.. • Question bank on different subject for the benefit of students. . • Effective use of ICT technology.
2.3	Research, Consultancy & Extension:	
2.3.1	Promotion of Research:	<ul style="list-style-type: none"> • Functional Research Committee constituted. • Encourages faculty in research. • No major research project taken so far.
2.3.2	Research and Publication output:	<ul style="list-style-type: none"> • No department is recognized as research centre. • No major contribution of faculty members towards research papers and projects.
2.3.3	Consultancy:	<ul style="list-style-type: none"> • Consultancy provided to SSIs for filing income tax returns as a part of Social Responsibility towards society.
2.3.4	Extension Activities:	<ul style="list-style-type: none"> • 2 units of NSS wing on the campus. • Organized camps about AIDS awareness, Environmental awareness, etc..
2.3.5	Collaborations:	<ul style="list-style-type: none"> • Registered centre for Tally training of 'Jawahar Knowledge Centre'. • MOU's for two vocational courses.
2.3.6	Best Practices in research, Consultancy & Extension (if any):	<ul style="list-style-type: none"> • Efforts for the dissemination of contemporary knowledge on contemporary corporate sector.

2.4	Infrastructure and Learning Resources:	
2.4.1	Physical Facilities for Learning:	<ul style="list-style-type: none"> • Adequate facilities are in place for teaching. . • Master plan does not exists. •
2.4.2	Maintenance of infrastructure:	<ul style="list-style-type: none"> • No budgetary allocation exists. • Outsourced maintenance of labs and infrastructure.
2.4.3	Library as a Learning Resources:	<ul style="list-style-type: none"> • Well defined and functional Library Advisory Committee. • Adequate stock of text and reference books. • Partial computerization of the library.
2.4.4	ICT as Learning Resources:	<ul style="list-style-type: none"> • Adequate number computers with latest configuration. • Licensed software's and up-to-date computer facilities. • Updated and well maintained website.
2.4.5	Other Resources:	<ul style="list-style-type: none"> • Play grounds and out door games facilities do not exist. • Hostel facilities for male and female students do not exist. • College does not have a common room for boys..
2.4.6	Best Practices in the development of Infrastructure & Learning Resources (if any):	<ul style="list-style-type: none"> • Maintenance wing outsourced. • Commerce laboratory for real life exposure.
2.5	Student Support & Progression:	
2.5.1	Student Progression:	<ul style="list-style-type: none"> • Negligible drop-out rate. • Placement Cell for students counseling.
2.5.2	Student Support:	<ul style="list-style-type: none"> • Institutional scholarship exists in various forms. • Provides entrepreneurial opportunities through workshops/seminars.

2.5.3	Student Activities:	<ul style="list-style-type: none"> • Well maintained alumina database. • Provides talent exposure through cultural development committee. • Elected office bearers of Alumni Association.
2.5.4	Best Practices in Student Support & Progression (if any):	<ul style="list-style-type: none"> • Encourages students to acquire personality and life surviving skills. • Proactive relationship with the alumni..
2.6	Governance & Leadership:	
2.6.1	Institutional Vision & Leadership:	<ul style="list-style-type: none"> • Vision and mission in conformity with the philanthropic objective of the society. • To offer need based and relevant educational programmes.
2.6.2	Organizational Arrangements:	<ul style="list-style-type: none"> • Well structured and defined hierarchy. • Structured and regular meetings of faculty. • Administration decentralized up to Department and Committee level.
2.6.3	Strategy Development & Deployment:	<ul style="list-style-type: none"> • Well defined committees for delegated authorities. • No formal MIS available.
2.6.4	Human Resource Management:	<ul style="list-style-type: none"> • Appointments and promotions as per university norms and institutional needs.. • Faculty assessment done in both formal and informal manner. • No academic audit is undertaken.
2.6.5	Financial Management & Resource Mobilization:	<ul style="list-style-type: none"> • State government provides salary grant for some of the faculty remaining receive consolidated salary. • All accounts are audited as per norms. • Manual accounting system in operation.
2.6.6	Best Practices in Governance & Leadership (if any):	<ul style="list-style-type: none"> • Participative & decentralized governance. • Transparency maintained through meetings and open house discussions.

2.7	Innovative Practices:	
2.7.1	Internal Quality Assurance System:	<ul style="list-style-type: none"> • Teaching quality monitored by way of regular assessments. • Teachers promoted for attending seminars/courses, etc.. • Well established Internal Quality assurance Cell.
2.7.2	Inclusive Practices:	<ul style="list-style-type: none"> • Provides avenues to the disadvantaged sections of the society. • Does not conduct any gender-audit of the students.
2.7.3	Stakeholder Relationships:	<ul style="list-style-type: none"> • Well defined committees formed with delegated authorities. • Promotes social activities through NSS wing. • Harmonious relationship among management, teaching ,non-teaching and students

Section III: OVERALL ANALYSIS		Observations (Strengths and / or Weaknesses) on Key Aspects) (Please limit to five major ones for each and use telegraphic language) (It is not necessary to indicate all the five bullets each time; write only the relevant ones)
3.1	Institutional Strengths:	<ul style="list-style-type: none"> • Caters to the needs of the urban student community, having metro location advantage. • Domain specific (Commerce education) well reputed college. • Highly dedicated Principal and committed faculty and non-teaching staff. • Satisfactory placement of students through campus recruitment. • Caters to the basic awareness of the local surroundings by conducting related camps through its NSS wing..
3.2	Institutional Weaknesses:	<ul style="list-style-type: none"> • Less number of experienced faculty especially in the rank of Professors and Readers. • No major contribution of faculty towards research.

		<ul style="list-style-type: none"> • Student's feedback not effectively utilized for reforms. • Thrust given to pass percentage of students rather than overall personality development.
3.3	Institutional Opportunities:	<ul style="list-style-type: none"> • To introduce inter-disciplinary and job-oriented courses . • To secure more extramural funds for research. • To fill up the vacant teaching positions . • Linkages with professional bodies like Chamber of Commerce ,FICCI,CA. ICWA,CS etc. • Institutionalizing the activities of Alumni association.
3.4	Institutional Challenges:	<ul style="list-style-type: none"> • To involve in major consultancy and collaboration with industries and other academic institutions. • Sustaining the development of the college through concerted efforts for resource mobilization. • Ensuring high level of intellectual capital in changing global corporate scenario. • Convergence from teacher centric to student centric teaching

Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to ten major ones and use telegraphic language)

(It is not necessary to indicate all the ten bullets)

- Introduction of more Professional and job-oriented courses.
- To introduce additional certificate courses for the benefits of the students on the pattern of Tally as already adopted.
- Mobilize resources from UGC by introducing add-on courses and as well for infrastructure development
- Implementation of more usage of ICT competence.

- Collaboration with industries and other institutions and signing MOUs for creating new job venues and opportunities
- Design strategic plans for enhanced promotion of education for girl students.
- Design strategic and more concrete plans to tap potentials of alumni and corporate sectors for futuristic growth of the college.
- College should promote and encourage faculty to write proposals for Seminars / Conferences / Workshops to UGC and other agencies for funding and enhancing the futuristic vision of the college.
- Complete automation of administration and computerization of the library.
- Keeping in view the existing space constraint, management should consider establishment of multi- faculty campus.
- The college should apply to UGC and other funding agencies for the construction of hostels for male and female students.

I agree with the observations of the Peer Team as mentioned in this report.

Signature of the Head of the Institution
Seal of the Institution

Signatures of the Peer Team Members:

Name	Designation	Signature with Date
Prof.Prajapati.B.A	Chairperson	
Prof.Ashok Aima	Member	
Dr.Vithal Maruti Ingavale	Member-Coordinator	
Dr.Jagannath Patil	Assistant Advisor (NAAC Officer)	

Place

Date



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Quality Profile

Name of the Institution : Indian Institute of Management and Commerce (Degree & PG College)

Place : Khairatabad, Hyderabad, Andhra Pradesh

Criteria	Weightage (W _i)	Criterion-Wise Grade Point Averages (Cr _i GPA)	W _i X Cr _i GPA
I. Curricular Aspects	050	2.30	115
II. Teaching-Learning and Evaluation	450	2.67	1202
III. Research, Consultancy and Extension	100	1.70	170
IV. Infrastructure and Learning Resources	100	2.10	210
V. Student Support and Progression	100	1.60	160
VI. Governance and Leadership	150	2.03	305
VII. Innovative Practices	050	2.70	135
Total	$\sum_{i=1}^7 W_i = 1000$		$\sum_{i=1}^7 (W_i \times Cr_i \text{ GPA}) = 2297$

$$\text{Institutional Score} = \frac{\sum_{i=1}^7 (W_i \times Cr_i \text{ GPA})}{\sum_{i=1}^7 W_i} = \frac{2297}{1000} = \boxed{2.30}$$

Grade = **B**

Descriptor = **GOOD**

Date : September 04, 2010



HARSHANA
Director

- This certification is valid for a period of Five years with effect from September 04th 2010
- An institutional CGPA on four point scale in the range of 3.01 - 4.00 denotes A grade (Very Good), 2.01 - 3.00 denotes B grade (Good), 1.51 - 2.00 denotes C grade (Satisfactory)
- Scores rounded off to the nearest integer