

Code of Conduct/ Ethics to Faculty

Teaching is a very sacred profession and plays a very important role in nation building. In a developing nation like ours, a teacher has a greater role to play in shaping the character and career of the students. Besides this, good character of a teacher has an everlasting impression in the society at large. All this is expected to contribute a long way to make our country a vibrant and strong nation. It is essential that all the faculty members have certain rules and regulations to abide by and display a good conduct so that the students consider their teachers as their role model.

- A faculty member is expected to continuously make efforts to devise new ways and means to counsel and motivate the students towards studies and career growth.
- In order to achieve this, a faculty member must go to take lectures well prepared with theory and practical examples of the subject. Use pictures and videos to explain the subject.
- A quality and high standard teaching is only possible when a faculty member is dedicated to the profession, students and the subjects teaching. Dedication and motivation are complementary to each other.
- Faculty member should not enter into the arguments with students in front of everybody. Converse and communicate with the student the outcomes which he may face, today or in future jobs, due to the poor way of talking with the faculty members/ seniors etc.
- Behaviour of the faculty member with the students should be such that it displays authority and command with love and affection for them. Ultimately faculty member should be able to convey to the students that they are being taken care for their all-round growth.
- It is the duty of a faculty member to report any act of indiscipline noticed by him / her within the campus to the authorities concerned.
- Except during the lunch hours, a faculty member must be present within the department and / or within the academic area of the institute and must avoid holding private meetings with other staff member / faculty member during the college hours to discuss the topics other than academics.
- Behaviour of the faculty member with the fellow staff member / faculty member during the college hours, especially before the students, should be very decent which could be set as an example to follow. He/she should not criticize fellow staff member / faculty member and the management especially before the students.
- A faculty should participate in extension, co-curricular and extracurricular activities including community service.
- A faculty must co-operate and assist in carrying out functions relating to the educational responsibilities of the institution such as: assisting in appraising applications for

admission, advising and counselling students as well as assisting in the conduct of College examinations, including supervision, invigilation and evaluation.

- A faculty member should seek to make continuous professional growth through study and research, writing and decent conduct.
- A faculty member can express free and frank opinion by active participation at professional meetings, seminars, conferences, etc. towards the contribution of knowledge.
- A faculty can maintain active membership of professional organizations, subscribing academic/subject periodicals, and strive to improve education and profession through them.
- A faculty member must follow law of the land and should not indulge him/ her in an activity which can be detrimental to the reputation of the institute.
- The entire faculty must follow the HR Policy and instructions issued by the authorities from time to time.


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