

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2012 - 2013

I. Details of the Institution

1.1 Name of the Institution

INDIAN INSTITUTE OF MANAGEMENT
AND COMMERCE

1.2 Address Line 1

Adjacent To Telephone Bhavan

Address Line 2

Khairatabad

City/Town

Hyderabad

State

Telangana

Pin Code

500004

Institution e-mail address

iimc1973@gmail.com

Contact Nos.

040-23237902, 23231542

Name of the Head of the Institution:

K.Raghuveer

Tel. No. with STD Code:

040-23237902

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.30	2010	Sep 3 rd 2015
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ NA _____ (DD/MM/YYYY)
- ii. AQAR _____ NA _____ (DD/MM/YYYY)
- iii. AQAR _____ NA _____ (DD/MM/YYYY)
- iv. AQAR _____ NA _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

OSMANIA UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	NA		
University with Potential for Excellence	NA	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (<i>Specify</i>)	-
UGC-COP Programmes	2		

2. IQAC Composition and Activities

2.1 No. of Teachers	4
2.2 No. of Administrative/Technical staff	-
2.3 No. of students	-
2.4 No. of Management representatives	-
2.5 No. of Alumni	-
2. 6 No. of any other stakeholder and Community representatives	-
2.7 No. of Employers/ Industrialists	-
2.8 No. of other External Experts	-
2.9 Total No. of members	-
2.10 No. of IQAC meetings held	2

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- Interview skills
- Group Discussions
- Resume writing
- Project Work
- Social Awareness Programs

2.14 Significant Activities and contributions made by IQAC :

- Graduate Employability Programme
- Social awareness Programs
- Cultural fest (Samskruti)

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Career Awareness Programmes Workshops Publications	Graduate Employability Program with HDFC Organised workshops with eminent industrialists and educationalists. Release of IIMC Diary

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes

Management Syndicate Any other body

Provide the details of the action taken

- To take up more infrastructural developments in the campus.
- Driving faculty towards research.

Part – B
Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	1	-	-	-
UG	5	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	2
Others	-	-	-	-
Total	6	-	-	2

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01 (PG)
Trimester	-
Annual	05 (UG)

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual -operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
39	39	-	-	

2.2 No. of permanent faculty with Ph.D. 04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
11	-	-	-	-	-	-		11	-

2.4 No. of Guest and Visiting faculty and Temporary faculty 19

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	-	2
Presented papers	-	-	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Organising more workshops

2.7 Total No. of actual teaching days during this Academic year 190 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-	-	-
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2.10 Average percentage of attendance of students 75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	No. of students Appeared	No. of students Passed	Pass %
B Com Hons I	80	80	100
B Com Hons II	80	80	100
B Com Hons III	75	64	85.3
B Com Comp I	130	130	100
B Com Comp II	125	125	100
B Com Comp III	118	96	81.3
B Com Gen I	65	65	100
B Com Gen II	61	61	100
B Com Gen III	61	42	68.8
B BA I	70	70	100
B BA II	19	19	100
B Sc. (MSCs) I	52	52	100
B Sc. (MSCs)II	38	52	100
B Sc. (MSCs) II	44	28	63.5
M.Com I	43	43	100
M.Com II	37	33	88.8

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The institute evaluates the Teaching and learning processes through various mechanisms.

- Mid-term Examinations
- Pre-final Examinations

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
¤ Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	7	-	-	-
Technical Staff	-	-	2	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Encouraging faculty to write articles

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	1	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood donation camp

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1772.59 Sq. mts	-	Self	1772.59 Sq. mts
Class rooms	16	4	-	20
Laboratories	2 Computer Labs, 1 Commerce Lab		-	3
Seminar Halls	1	-	-	1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	103 computers, 1 generator, 2 Printers, 1 Refrigerator, 2 Projectors, 3 UPS, 1 Photocopy Machine, 1 Risograph	1 Computer, 1 AC,	Self/ UGC	104 computers, 1 generator, 5 Printers, 1 Refrigerator, 2 Projectors, 3 UPS, 1 ACs, 1 Photocopy Machine, 1 Risograph,

Value of the equipment purchased during the year (Rs. in Lakhs)		37,12,591	Self/UGC	
Others				

4.2 Computerization of administration and library

-

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	16255	-	502	1,38,242	16757	-
Reference Books	-	-	-	-	-	-
e-Books	-	-	-	-	-	-
Journals	-	-	-	-	52	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	103	3	3	1	-	5	1	3
Added	1	-	-	-	-	-	-	-
Total	104	3	3	1	-	5	1	3

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

- | |
|--|
| <ul style="list-style-type: none"> • Internet Facility through broad band |
|--|

4.6 Amount spent on maintenance in lakhs :

i) ICT	84,115
ii) Campus Infrastructure and facilities	4,19,456
iii) Equipments	50,193
iv) Others	1,16,168
Total :	6, 69,932

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Display of information on Notice boards.
- Circulation of notices to class rooms.
- Updating Website.

5.2 Efforts made by the institution for tracking the progression

- Conducting Mid-terms, Prefinal exams.
- Guest lectures, Workshops and employability programs

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1024	80	-	-

(b) No. of students outside the state

-

(c) No. of international students

6

Men	No	%	Women	No	%
	5	83		1	17

No	%
1	17

Last Year(2011-12)						This Year(2012 – 13)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
552	80	13	306	0	939	575	97	12	340	0	1024

Demand ratio

UG: 1:1

Dropout % : 0.0%

PG: 1:1

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NO

No. of students beneficiaries

-

5.5 No. of students qualified in these examinations

NET	1	SET/SLET	4	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

- Training through JKC
- Career oriented workshops

No. of students benefited

95

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed	
6	120	76	-	

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

Particulars	Number of students	Amount
Financial support from institution	142	2,59,000
Financial support from government	320	12,85,695
Financial support from other sources	13	71,600
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

- To serve the students of different backgrounds and abilities through effective teaching learning experiences and to create professionals.
- To emerge as a premier institute in creating and disseminating knowledge through academic excellence and professional competence to build a better world.
- To create a nurturing ground for the student to foster intellectual innovation and creativity by contributing to the society in a dynamic environment.
- To ensure that teaching, training and academic research from the integral components of our work ethics.

MISSION:

- To contribute to society through the pursuit of education at the highest levels of academic excellence.
- To inculcate high moral, Ethical and professional standards among students in order to contribute effectively towards societal and community development.
- To help students embark on a journey of intellectual transformation through diverse living environment.
- To undertake literary activities, co – curricular, extracurricular activities and academic industry interface for the overall development of students.

CORE VALUES:

1. Excellence
2. Social responsibility
3. Integrity and diversity
4. Sustainability
5. Innovative teaching – learning practices.

6.2 Does the Institution has a management Information System -Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Having good rapport with BOS AND regularly participate in curriculum development workshops organised by them.

6.3.2 Teaching and Learning

Workshops, Guest lectures are organised

6.3.3 Examination and Evaluation

Mid-terms, Pre-finals, Quiz, assessment tests

6.3.4 Research and Development

Internet facility and Reference Books

6.3.5 Library, ICT and physical infrastructure / instrumentation

Computers, , Photo copier, ACs, CC Cameras, Printer, UPS, Projector.

6.3.6 Human Resource Management

Special leaves, Teacher's day compliments, increments, EPF, ESI

6.3.7 Faculty and Staff recruitment

University Panel Recruitment

6.3.8 Industry Interaction / Collaboration

Training sessions by HDFC & JKC.

6.3.9 Admission of Students

All UG courses – Merit Basis

B.Com Honours, M Com – Entrance & Counselling conducted by OU

6.4 Welfare Schemes for

Teaching	EPF, ESI , Special Leave, Loan facilities, c
Non- teaching	ESI, Bonus
Students	Scholarships

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Osmania University	Yes	Head of the Institution
Administrative	Yes	Commissioner of Higher Education	Yes	Head of the Institution

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

-

6.13 Development programmes for support staff

-

6.14 Initiatives taken by the institution to make the campus eco-friendly

Planting of saplings in pots in the campus
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Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Graduate employability programme, Release of IIMC Diary, Infrastructural developments.
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7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Achievements
Career Awareness Programmes	Graduate Employability Program with HDFC
Workshops	Organised workshops with eminent industrialists and educationalists.
Publications	Release of IIMC Diary

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Graduate employability Programme with HDFC
- Career oriented workshops

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Planting of sapplings in pots are arranged in and around the campus

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Mr.B.Laxmiprasad, B.Com (Hons) II yr student stood first in state at National level essay writing Competition, Mr. Suchindra B.Com (Comp) II yr student won third prize in State level Elocution competition.

8. Plans of institution for year(2013-14)

- To conduct programmes on Entrepreneurship Development.
- To increase more number of Career oriented programs.

T

Enhancing more number of social awareness programs.

Name A.V. Ayyapu Reddy

Name K..Raghuveer



Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

ANNEXURE

Almanac (2012-13)

Date	Particulars of the activity
17-06-2012	Week magazine has ranked IIMC as 22nd best commerce college in India.
July 2012	assessment test conducted by Aspiring Minds , Gurgaon
9-08-2012	Work shop on Interview Skills with the support of JKC.
17-08-2012	Workshop on Group discussion and resume writing by Sri M.S.Senapathy and Mrs.Priya Jayaranjan of Siva Sivani Institute of Magnt
24-08-2012	workshop on Project Work was organized, Prof. M.Sulochana, Dean, Faculty of Commerce was the Chief
5-09-2012	students of the college celebrated Teachers' Day
19-09-2012	college installed Lord Ganesha in the college premises
24-09-2012	immersion procession of Lord Ganesha .
25-09-2012	A lecture on Event Management was conducted by Sri Someshwer Cherukure
September,2012	HDFC officials conducted assesment test and interviews for Graduate employability programme.
09-11-2012	Diwali Utsav and Laxmi Pooja
12-12-2012	investment and stock market operation website was launched by Prof.S.V. Satyanarayana, Dean, Faculty of Commerce,OU
20-12-2012	Organised Blood Donation Camp
21st and 22nd December,2012	Inter college Carroms Tournament for women : Inter college Carroms Tournament for women was organised
03-01-2013	HDFC Graduate Employability Programme was inaugurated by Sri Ramesh,Joint General Manager and Business Head of A.P. HDFC Ltd.,
07-01-2013	Release of IIMC diary by Prof.A.Sudhakar,Registrar, Dr.B.R.Ambedkar Open University
10-01-2013	Samskruti: As a part of event management curriculum, the program was organized
31-01-2013 to 11-02-2013	Pre-final examinations were conducted